



# Privacy Policy

Last updated on November 16, 2023.

In compliance with Regulation (EU) 2016/679 of 27 April 2016, on the protection of natural persons with regard to the processing of personal data (GDPR), and Organic Law 3/2018 of 5 December 2018, on the protection of personal data and guarantee of digital rights (LOPD).

## 1. Introduction

The United Nations Association of Spain (UNA-Spain) strongly believes in privacy rights and transparency in the use of personal data. For this reason, UNA-Spain handles all data related to an identified or identifiable person with due care and compliance with applicable Spanish and European legislation, regardless of the person's place of residence or nationality.

## 2. Data Controller

The United Nations Association of Spain, with ID number G08945859 and registered office at Vía Laietana 51, entl. 3ª, 08003, Barcelona, Catalonia, Spain, and enlisted in the National Registry of Associations of the Ministry of the Interior of Spain with the number 9472, is the entity responsible for the data processing described in this text.

This Privacy Policy describes how the United Nations Association of Spain (or an entity or person affiliated with it, collectively referred to as the "United Nations Association of Spain", "UNA-Spain", or "ANUE", for its acronym in Spanish) manages personal data obtained through interactions with individuals via its websites, emails, or in person (at events, courses, conferences, phone, etc.).

This Privacy Policy does not apply to the collection or use of personal data by third parties, even when their activities are shared through UNA-Spain's platforms and media. UNA-Spain encourages reading their privacy policies before interacting with them.

### **3. Principles of Data Processing**

In terms of this Privacy Policy, all data that directly identify a person, such as name and surname, and data that do not directly identify them but can reasonably be used to identify them are considered personal data. The United Nations Association of Spain processes all personal data lawfully, fairly, and transparently for specific, explicit, and legitimate purposes. As detailed in this Privacy Policy, it complies with its duty of minimisation, accuracy, limitation, and confidentiality.

The United Nations Association of Spain processes personal data only with the data subject's explicit consent or when necessary to fulfil contractual obligations with them, except in exceptional cases. Exceptions in which UNA-Spain may process data without requiring authorisation occur when it is needed to protect the vital interests of individuals, safeguard UNA-Spain's legitimate interests, or when it is required by law. These exceptions are outlined in Article 6 of the GDPR.

### **4. Purpose and Collection of Personal Data**

The stored personal data is collected for specific and legitimate purposes, explicitly or evidently communicated to the subject at the time of its collection. This data will not be subsequently processed in a manner incompatible with these purposes. Data related to the subject may be collected for statistical purposes as long as it is anonymised, making it non-identifiable, and, therefore, ceases to be considered personal data according to this Privacy Policy.

The United Nations Association of Spain obtains personal data for the stated purposes through the channels chosen by the subject. These channels may include contact forms on its websites, interactions on its social media profiles, emails, posts, phones, faxes, in person, or others. Simply visiting or consulting UNA-Spain's websites generally does not involve collecting or processing personal data, except for navigation data or cookies. The usage of these technologies is specified in the corresponding section of this Privacy Policy.

### **5. Data Minimisation**

The United Nations Association of Spain limits the scope of collected personal data to that appropriate, relevant, and limited concerning the purpose for which it was collected.

## 6. Accuracy and Rights of the Data Subject

The United Nations Association of Spain provides channels and means for data subjects to assert their rights regarding data protection. These include the right of rectification, erasure, data portability, objection, and objection to automated individual decisions. The conditions for exercising these rights are detailed in the GDPR and the LOPD. The preferred channel for requesting the execution of these rights is the contact form on UNA-Spain's website. Alternatively, they can be exercised through post, phone, or fax.

## 7. Storage Period

To minimise the risk of information leaks and ensure compliance with the commitment to processing data for a single purpose, the United Nations Association of Spain does not retain personal data for longer than necessary for the initial purpose of its collection. The limitation of the storage period varies in each case, depending on the specific purpose of the personal data and the time of its collection. In all cases, the retention period is adjusted to the duration necessary to achieve the particular objective, including a reasonable time margin in case it is needed for corrections in favour of the data subject, for security reasons, or when the duration is specified at the time of data collection. This limitation does not apply in cases where the law requires otherwise.

## 8. Security and Confidentiality

The United Nations Association of Spain is committed to ensuring the security and confidentiality of the personal data it handles. It implements measures, techniques, and technologies aligned with current security standards, providing adequate and proportional protection against the associated risks.

Access to personal data is limited to the necessary personnel and supported by appropriate security measures to prevent unauthorized access. Additionally, suitable solutions for backups and recoveries have been implemented, ensuring the integrity of the information.

Data is stored on computer equipment owned by UNA-Spain or on servers hired for this purpose, under the custody of Strato AG, headquartered at Otto-Ostrowski-Straße 7, 10249, Berlin, Germany. As a result, data storage never occurs outside the European territory, and its custodians are always subject to the GDPR and the conditions of this Privacy Policy. The contract terms with the provider explicitly limit their role in data custody and prevent access by individuals external to UNA-Spain.

## 9. Third-Party Access to Data

Third-party access and transmission are only allowed when visibly explained to the subject when obtaining the data, provided it is justified and for a lawful, legitimate, and compatible purpose with the other points of this Privacy Policy and current legislation.

## 10. Open Publications

UNA-Spain's websites incorporate features that allow users to share messages, comments, and other content openly. These contributions are made directly by interested individuals who, by participating, acknowledge the public nature of their contributions and explicitly agree to the corresponding conditions. Including personal data in these publications is entirely optional and at the subject's discretion. However, it is essential to highlight that, regardless of the choice to share personal information, the individual retains the right to exercise their privacy rights, as detailed in this Privacy Policy.

## 11. Cookies and navigation data

Our website uses cookies to enhance the user experience and optimize functionality. Cookies are small text strings stored in the user's browser and shared with the website when accessed. The information stored in these cookies can be used for various purposes, from saving settings to tracking and analyzing user interactions.

Cookies can be classified into several categories based on their function, duration, or ownership.

Based on their function:

- **Essential or Necessary Cookies:** Vital for the basic operation of the website, allowing users to navigate and use its functions.
- **Performance Cookies:** Collect information on how users interact with the website to enhance performance and user experience.
- **Functionality Cookies:** Enable the website to remember user choices (username, language, or region) and provide enhanced and more personalized features.
- **Advertising or Tracking Cookies:** Used to track user activity over time on different websites to deliver targeted advertising.

Based on their duration:

- Session Cookies: Temporarily stored during browsing and removed from the device when the browser is closed.
- Persistent Cookies: Remain on the user's device for a specific period, even after closing the browser, and are activated each time the user visits the site.

Based on ownership:

- First-party Cookies: Belong to the same domain as the visited website, can only be accessed by it, and are managed by the visited website.
- Third-party Cookies: Belong to a different domain from the visited website, can be accessed and managed by a third party, and are often used to track users across various sites.

Cookies can be managed through browser settings, although each system and browser has its method. It is advisable to check the browser settings to adjust these preferences. It is essential to note that disabling certain cookies may impact some functions of the website.

## 12. Cookies on the site

Name	Types	Duration	Description
<b>pll_language</b>	Functionality, persistent, first-party	1 year	Stores the language settings.
<b>anue_stats</b>	Performance, persistent, first-party	1 year	Monitors the use of the website to improve it.

There may be third-party cookies in the content linked in the articles on the website, necessary to be able to display it. These cookies vary depending on the entry and are not controlled by UNA-Spain.